International ACAC Executive Board Meeting
Wednesday, June 5, 2024

MINUTES APPROVED

1. **Meeting called to order by President Michelle Chow-Liu at 8:33 AM ET.**
2. Absent from meeting: Shilpa Gupta, Christina McDade. All other Executive Board members were present, constituting a quorum.
3. **Motions:** To approve Board Meeting Minutes. ***Motion Passed.***
    a. April 24 Executive Board Meeting Minutes.
4. **Motion:** by Vice Presidents for Membership, Kim Tulloch Wynn and Craig Brown.
    a. **Motion**: Add an additional membership category under *Individual*. ***Motion Passed.***
        i. **Individual Associate**
        ii. As this membership category will fall under the Individual Member Type, these will be voting members eligible to serve on the Board.
        iii. **Friendly Amendment:** update where it says "best ethical practices" to "recommended ethical practices." ***Amendment Passed.***
        iv. **Friendly Amendment:** "Previous membership and relevant professional membership of five years or more is required to be considered for this membership category." ***Amendment Passed.***
        v. Definition of this new membership category, with friendly amendments considered:
            1. Individual Associate is an education professional working in an independent, consultancy/short-term contractual role supporting organizations and/or secondary and post-secondary institutions in recommended ethical practices related to supporting students transitioning to higher education. Previous membership with International ACAC and relevant professional membership of five years or more is required to be considered in this membership category.
5. **Voting:** Panetha Nychis Ott Member of the Year Award
    a. 2 nominations submitted by Board members.
        i. Malissa Takacs has won the award
    b. This award will be presented at the Annual Conference Opening Ceremony. Liam McCartney(President-Elect at that time) will present the award.
6. **Discussion:** Bylaws Motions Voting Results
    a. Motion 1 did not pass.
        i. The motion did not pass, but the conversation is still a pressing concern for International ACAC members.
    b. Motion 2 passed.
7. **Any Other Business**
    a. Update by Vice President for Inclusion, Access, and Success, Joyce Agyare.
    b. Committee Meetings at Conference
        i. Committee meetings will not have an official virtual capacity. If Committee Chairs want to run a virtual or hybrid meeting, they are advised to bring their own laptop and use their own Zoom account.
    c. Conference Updates by President-Elect Wilson Lee
    d. HQ Update: Successful reception held at NAFSA conference
    e. THANK YOU to President Michelle Chow-Liu for an incredible year of leadership!
8. **President Michelle Chow-Liu adjourned the meeting at 10:07 AM ET.**

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Respectfully submitted,
Jessica Bishop
Administrative Coordinator
June 5, 2024