International ACAC Executive Board Meeting
Wednesday, March 15, 2023
MINUTES APPROVED

1. **Meeting called to order by President Kristoffer Toribio at 9:31 AM ET.**
2. Absent from meeting: Dan Marschner, Sonia Soni. All other Executive Board members were present, constituting a quorum.
3. **Motion:** To approve the January 18/February 1 Meeting Minutes. ***Motion Passed.***
4. **Opening Remarks:** by President Kristoffer Toribio
    a. Welcome Erin Garcia
    b. Reminder of Strategic Priorities
        - Focus on transparency: we will be making Meeting Minutes publicly available to members.
    c. GAIN Funding Update
        - Bursary from NACAC.
        - Awarded full $10,000 - must be used by the end of 2023.
    d. Quarterly Report Summary
5. **Motion:** by Delegate Liam McCartney. ***Motion Passed.***
    a. **Motion** to approve ad-hoc work group for board restructuring. *Tabled from last meeting.*
    b. **Friendly amendment:** change "Summer Conference" to "Annual Conference"
6. **Proposal:** by Past-President Natalie Bitton.
    a. **Proposal** to have a 3-month timeline to establish by-law changes.
    b. **Motion 1** to table delegate elections to 2023-24 election cycle. ***Motion Passed.***
        - **Friendly Amendment:** Suggest we change from "after the ad-hoc committee has made decisions" to "after the membership has voted and the name change has been done." ***Amendment Passed.***
            1. **New language:** The motion is to table the delegate/representative elections to the 2023-2024 cycle, until after the membership has voted on name change of delegates.
    c. **Motion 2** to table the bylaw change to the 2023-24 election cycle, after the adhoc board role restructuring has convened and defined the new roles and responsibilities of the delegates beyond the name change to Representatives. ***Motion Tabled.***
        - Must be done by November 20, 2023.
7. **Motion:** by Delegate Wilson Lee. ***Motion Tabled.***
    a. Formalize Mentor Year Program in Bylaws and Policies & Procedures.
    b. Reason: Confirm what updates to Policies and Procedures and/or Bylaws would be needed should the motion be approved.
    c. **Motion Language:** "The Mentor Year Program committee would like to put forward the motion of formally recognizing the International ACAC Mentor Year Program as an official program of the organization by inducting it into the organization's bylaws."
    d. **Recommended update:** from "bylaws" to "Policies & Procedures." ***Noted.***
8. **Motion:** by Delegate Ning Deng. ***Motion Tabled.***
    a. **Motion:** to host China Outreach event in the Academic Year 2023-2024.
    b. Reason: More information requested
9. **President Kristoffer Toribio adjourned the meeting at 10:59 AM ET.**

Respectfully submitted,
Jessica Bishop
Administrative Coordinator
March 15, 2023