



**International ACAC General Membership Meeting (Online)**  
**Tuesday, October 27, 2020**  
**Minutes**

- 1. Meeting called to order by President Kathleen Schultz at 9:03 AM EDT.**
- 2. Parliamentary Procedure Review**  
Video shared from International ACAC Past-President Joe Giacalone, who served as Parliamentarian for the meeting.
- 3. Voting quorum established by Vice President for Membership Michelle Chow-Liu.**
- 4. Approval of July 15, 2020 AGM Minutes**  
**Motion to:** Approve the minutes from the July 15, 2020 International ACAC Membership Meeting. **Motion passed at 9:08 AM EDT.**
- 5. President Report (Kathleen Schultz)**
  - a. Introduction of Executive Board members and explanation of their roles.
  - b. Continued support for members through professional development, outreach, and regional events.
  - c. Committee applications will open in early December.
- 6. Budget Report (Tracy How, Vice President for Finance)**
  - a. Fiscal Year 2021 Annual Budget Proposal
    - i. Assets & Investments: While the investments for 2020 have increased, the total current assets from 2019 have decreased by \$412,248.70.
    - ii. Revenues & Expenses: There was a loss in revenue for 2020 due to the cancellation of the annual in-person conference, though program expenses were significantly lower than what was budgeted. The 2021 budget accounts for similar dues revenue and increased conference revenue, compared to 2020.
    - iii. **Motion to:** Approve the Fiscal Year 2021 International ACAC Budget. **Motion passed at 9:23 AM EDT.**
- 7. Past-President Report (Marie Vivas)**
  - a. Motions to Amend International ACAC Bylaws
    - i. Two motions to amend the Association's Bylaws were presented.

- ii. Bylaws changes require a two-thirds vote of approval of the voting members of the International Association present at the General Membership Meeting.
- b. Motion #1 from Marsha Oshima, Member of the Committee on Issues of Diversity - **Motion to:** Amend the International ACAC Bylaws to change the name of the Committee on Issues of Diversity to the Diversity and Equity Committee.
  - i. **Motion to:** Amend the International ACAC Bylaws to change the name of the Committee on Issues of Diversity to the Diversity, Equity and Inclusion Committee.
  - ii. Questions and discussion points arose amongst attendees:
    - 1. Any changes to the description of the work?
    - 2. Should "Justice" be added?
    - 3. Any thoughts to adding "Inclusion" to the name and mission of the group?
    - 4. Does the language in the new title of the committee reflect international (non-North American) standards of language around these issues?
    - 5. If the committee's mandate has not changed, why add the word "Equity"?
    - 6. I propose an amendment to add "Inclusion" to the title - we should still emphasize inclusion when considering it inside the organization.
    - 7. Change to Organizational Diversity, Equity and Inclusion Committee.
  - iii. Marie Vivas **made a motion** to table this motion until NACAC and legal counsel could be consulted, and that the motion be floored until the next membership meeting. **Motion passed at 9:51 AM EDT.**
- c. Motion #2 from Marie Vivas - **Motion to:** Amend the International ACAC Bylaws as recommended by the Governance and Nominating Committee. **Motion passed at 9:57 AM EDT.**

## 8. President-Elect Report (Natalie Bitton)

- a. Presented the Executive Summary from the 2021 Virtual Conference Listening Tours. These took place during the month of October and were held in every region. Central themes from the sessions included connection, contacts, and camaraderie.
- b. The Executive Summary will be posted to the International ACAC website, with the 2021 Conference Planning Committee reflecting on the feedback when designing and organizing next year's event.

## 9. NACAC Update (Ffiona Rees, NACAC President-Elect)

- a. NACAC continues to use the voice of their members for:
  - i. Advocacy
    - 1. NACAC's report on standardized testing was released in August. The report examines the inequities associated with standardized testing for college-bound students and calls for solutions that

can help bring about needed change to the admission process.

2. The “Test Optional Means Test Optional” initiative has over 500 universities affirming they have test-optional policies in place. This initiative was undertaken to reassure high school students and families that test-optional colleges and universities are making a definitive statement that students will not be penalized if they opt out of taking the SAT or ACT or including scores in their applications this year.
  3. In September, NACAC released a document offering a roadmap to reimagine higher education as a “public good”.
    - ii. NACAC’s Guide to Ethical Practice in College Admission is now the association’s best practices document, approved by the 2020 Assembly.
- b. Fiona closed her report by encouraging attendees to maintain or seek out membership with NACAC.

#### **10. DEIJ Initiative Update (Kathleen Schultz)**

- a. Overview of the dedicated webpage highlighting the DEIJ Change Workgroup and ongoing DEIJ initiative work.
- b. Looked ahead to what members could expect to come in November, which includes focus groups, a member survey, and individual interviews.
- c. The DEIJ final report, recommendations, and next steps will be shared in January 2021.

#### **11. Vice President Reports**

Vice President reports on the work of the standing committees were recorded; members can access the reports on the [Association Business page](#).

#### **12. Motion to adjourn the October 2020 International ACAC General Membership Meeting at 10:14 AM EDT.**

*Respectfully submitted,  
Margaret Andrade  
Assistant Director, International ACAC  
November 6, 2020*