



## 2019 Summer Conference Registration/Attendance Policies

1. **The total number of attendees at the 2019 Summer Conference is 1,600.**
2. **Membership in International ACAC is required to attend the Summer Conference.**
3. **Registration caps for 2019:**
  - a. Secondary schools are limited to four attendees per institution.
  - b. Colleges and universities are limited to three attendees per institution.
  - c. Organizational members are limited to two attendees.
4. **Secondary schools, higher education institutions and organizations that employ a current Executive Board member or current Standing Committee member may send an additional representative to the Summer Conference (provided the board or committee member is one of those attendees).**
  - a. The term 'current' shall be interpreted to mean the board or committee member is serving in an official capacity at the time of the Summer Conference.
5. Higher education institutions and organizations that employ a past-president or past winner of any of the International ACAC annual awards may send an additional representative to the Summer Conference, provided the past-president or award winner is one of those attendees.
6. Individuals not employed by an institution or organization, such as retirees or independent educational consultants who are self-employed, may attend the Summer Conference.
7. Whenever possible, no more than ten percent (10%) of the total Summer Conference attendees may be made up of the following two populations combined, with as close to an even split between populations as possible. Any additions will be at the discretion of the Executive Board:
  - a. Organizational members based anywhere in the world; and
  - b. Individual members based in the United States.
8. The Executive Board may offer a limited number of additional spaces, subject to size limitations of the Summer Conference, to institutions and organizations.